



Oroville

Botanic Gardens &  
Education Center

PRESENTS

# 3RD ANNUAL ARBOR DAY FESTIVAL CALL TO VENDORS



**SATURDAY, MARCH 19, 2022 - 10 AM TO 4 PM**  
**OROVILLE CONVENTION CENTER**  
**1200 MYERS ST, OROVILLE, CA 95965**

Commercial 10' x 10' Booth: **\$35**    Non-Profit 10' x 10' Booth: **\$25**

**Booth purchase includes 1 free 8ft folding table. Booths are indoors.**

To participate, complete contract instructions on back.

For questions, contact:

Susan Sims 951-453-2651, [OBGECSusanSims@gmail.com](mailto:OBGECSusanSims@gmail.com)

# VENDOR CONTRACT FOR OBGEC

## 3RD ANNUAL ARBOR DAY FESTIVAL

The festival will be held RAIN or SHINE on Saturday, March 19, 2022 from 10 AM - 4 PM.  
Vendor set up begins at 8:00 AM & must be ready to receive guests by 9:30 AM. Spaces will be assigned on a first come, first serve basis.

Vendors are responsible for providing their own equipment e.g extra tables, chairs, & EZ-Ups. Electricity & running water are not available. Vendors are responsible for cleaning/sweeping their areas & removing debris after the festival has ended.

**Please indicate the amount of 10' x 10' spaces you require:** \_\_\_\_\_

☐

Commercial

☐

Non-profit

**VENDOR OR BUSINESS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**CONTRACT & PAYMENT MUST BE RECEIVED BY MARCH 9, 2019 VIA:**

**EMAIL:** OBGECSUSANSIMS@GMAIL.COM

**OR MAIL:** 7441 LOWER WYANDOTTE ROAD, OROVILLE, CA 95966

**PLEASE INDICATE YOUR METHOD OF PAYMENT:**

\_\_\_ CHECK (PLEASE MAKE IT OUT TO OBGEC AND MAIL WITH CONTRACT)

\_\_\_ CREDIT CARD (AMERICAN EXPRESS NOT ACCEPTED)

CC Type \_\_\_\_\_ CC# \_\_\_\_\_ EXP: \_\_\_\_\_

Name on Card: \_\_\_\_\_ CVC: \_\_\_\_\_ Approved Total \$ \_\_\_\_\_

The aforementioned vendor (here in referred to as Vendor) agrees to abide by all the rules & regulations of the Oroville Botanic Gardens Education Center (here in referred to as OBGEC) and the City of Oroville. Vendor agrees to be solely responsible for loss or damage to sale articles and any vendor property and to hold OBGEC and Partner harmless from any liability, which may result from Vendor's negligence or willful misconduct. OBGEC, Partner, or their affiliates will not be held responsible for any liability or any injury incurred during OBGEC's & Partner's Annual Arbor Day Festival.

Vendor shall remit payment in full with this agreement. **Cancellation** may be made via email or by contacting Susan Sims. Vendor may cancel a reservation 5 business days prior to the date of the event with a full refund. If Vendor fails to cancel reservation in the stated manner, refund is forfeited.

**Vendor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_