

Calendar of Events

- April 15, 2026 **Financial Management Series for Existing Businesses - 4 Weeks, 2 Hours Per Week Series**
Butte College SBDC
2480 Notre Dame Blvd.,
Chico, CA 95928
08:30 AM - 10:30 AM PST
Sophie Konuwa, Director, 5308959017
konuwaso@butte.edu
This 4-weeks series is designed to teach you how to utilize your financial statements to better manage and understand your business operations, cash flow, and profitability. Focus includes: interpreting and understanding your financial statements (Profit & Loss, Balance Sheet) hands-on exercise and case study; identifying cash flow cycle and how it impacts your business; learning how to calculate and use financial ratios to troubleshoot fiscal dangers, and analyzing trends to improve business performance; using financial tools to make good business decisions for effective spending and break-even analysis; knowing how to think critically when looking at pricing and costs; and developing forecasts and budgetary tools and techniques to improve profit. You can access free individual one-on-one business consulting simultaneously, or after the series
- April 19, 2026 **Classes at The Art Room**
The Art Room
5 Madrone Ave.
Oroville, CA 95965
Reference Flyer for Event Times
The Art Room, (530) 693-5191
- April 19, 2026 **Tea Blending Workshop**
The Lott House
1067 Montgomery St.
Oroville, CA 95965
01:00 PM - 03:00 PM PST

April 21, 2026

How To Do Business with the State of California & the Federal Government

Butte College SBDC

2480 Notre Dame Blvd.,

Chico, CA 95928

09:00 AM - 11:00 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

Getting your business into the government marketplace can feel like learning two different languages at once. Whether you are looking at the State of California or the Federal Government, the goal is the same - stable revenue and growth - but the rulebooks are different. Join us for specific roadmaps to help you navigate both landscapes.

Session 1: How to do Business with the State of California. The California Department of General Services (DGS) is your gatekeeper here. California has a "Small Business First" policy, meaning they actively look to spend money with certified local firms. Topics will include: Types of Certifications (i.e., SB-Smal Business, DVBE-Disabled Veteran Business Enterprise); Key Concepts & Tools such as Cal eProcure the online portal where you register your business, apply for certifications, and search for bid opportunities; Certification Benefits - bid preference and access to contracts; Commercially Useful Function - actually doing the work; and Emergency Registration – a dedicated list for certified businesses ready to provide goods/services during disasters (fires, floods, etc.)

Session 2: How to do Business with the Federal Government 101 - The federal marketplace is the largest in the world. The California Capital APEX Accelerator is a free resource designed to help you navigate this complex space. Topics include: Why Go Federal – Government required set aside of 23% of all prime contracting dollars for small businesses; The Registration Roadmap - SAM.gov - System for Award Management (SAM) mandatory registration; UEI (Unique Entity ID) - Replaced the old DUNS number; North American Industry Classification System (NAICS) Codes describe your products or services; Federal Set-Aside Programs - 8(a) Business Development for socially and economically disadvantaged small businesses; HUBZone - For businesses located in "Historically Underutilized Business Zones," etc.

April 21, 2026

How To Do Business with the State of California & the Federal Government

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April 21, 2026

Business Writing Skills

The Training Place - Butte College

08:30 AM - 04:30 PM PST

The Training Place - Butte College, 530-895-9015

thetrainingplace@butte.edu

Class Held via Zoom

Poorly written communication can lead to misunderstandings, inefficiency, and a loss of credibility in the workplace. This course provides practical tools to help you write with clarity, professionalism, and impact—while avoiding common grammar and punctuation pitfalls. Ideal for professionals who want to improve the effectiveness of their day-to-day written communication.

Learning Objectives:

*Craft concise, professional messages tailored to workplace needs.
Avoid common grammar and punctuation errors that undermine credibility.
Use Microsoft Word tools to polish and structure your writing more efficiently.*

Why This Matters for Your Organization:

*Strengthens internal and external communication for greater clarity.
Enhances professional image through polished, error-free writing.
Improves team productivity by reducing back-and-forth clarification.*

Ready to take your workplace writing to the next level? Sign up today and start communicating with clarity and confidence!

April 22, 2026

Financial Management Series for Existing Businesses - 4 Weeks, 2 Hours Per Week Series

Butte College SBDC

2480 Notre Dame Blvd.,

Chico, CA 95928

08:30 AM - 10:30 AM PST

Sophie Konuwa, Director, 5308959017

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April 22, 2026

Research It Before You Build It: Use AI to Validate Your Next Big Idea - Webinar

<https://sbdc.events/ai-idea-validation-april2026>

12:00 PM - 01:30 PM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

Focus: A lean approach to testing product or service ideas using AI-generated research, mockups, and fast landing page prototypes to avoid wasted effort and money.

Description: Don't waste time (or money) building something nobody wants. In this webinar, you will learn how to use free and easy AI tools to research the market, spot real demand, and test your product or service idea before you commit. Whether you are launching something new or refining an existing offer, this session will show you how to validate your idea in minutes, not months. Perfect for entrepreneurs who want to make smarter decisions, faster.

April 23, 2026

Your Brain at Work
The Training Place - Skyway Center
2480 Notre Dame Blvd
Chico, CA 95928

08:30 AM - 11:30 AM PST

The Training Place, 5308959015

TheTrainingPlace@butte.edu

In the rapidly changing modern workplace, understanding how the brain functions can be a game-changer for enhancing productivity and leadership. Your Brain at Work offers insights into how neuroscience can optimize your mental performance, helping you stay focused, reduce stress, and make better decisions under pressure. This training empowers leaders and teams with practical strategies to boost mental resilience and unlock peak performance.

Learning Objectives:

Understand the SCARF Model: Learn to recognize and manage emotional triggers, improving collaboration and decision-making.

Optimize Mental Productivity: Gain strategies to maintain focus, reduce stress, and enhance cognitive performance throughout the workday.

Develop Resilience to Stress: Implement neuroscience-backed techniques to stay calm under pressure and sustain a productive mindset.

Why This Matters to You:

Increase Mental Efficiency: Equip employees with tools to enhance focus and productivity, resulting in more efficient workflows.

Improve Team Collaboration: Build a workplace culture where leaders and employees manage stress effectively and communicate with clarity.

Enhance Decision-Making: With a better understanding of brain functions, leaders can make more thoughtful, informed decisions in high-pressure situations.

Ready to optimize your team's brainpower for peak performance? Register today and empower your workforce with the knowledge to thrive in today's fast-paced environment!

Trainer Bio: Dr. Joc Clark has 25+ years of experience in leadership and organizational change. He specializes in strengths-based leadership and coaching, using experiential methods to foster collaboration and transformation. Joc holds a PhD in Leadership & Change Management and an MEd in Organizational Development.

ETP members contact: etp@butte.edu

April 23, 2026

Your Brain at Work
The Training Place - Butte College
2480 Notre Dame Blvd
Chico, CA 95926

08:30 AM - 11:30 AM PST

The Training Place - Butte College, 530-895-9015

thetrainingplace@butte.edu

Class Held In-Person

In the rapidly changing modern workplace, understanding how the brain functions can be a game-changer for enhancing productivity and leadership. Your Brain at Work offers insights into how neuroscience can optimize your mental performance, helping you stay focused, reduce stress, and make better decisions under pressure. This training empowers leaders and teams with practical strategies to boost mental resilience and unlock peak performance.

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April 25, 2026
- April 26, 2026

Classes at The Art Room
The Art Room
5 Madrone Ave.
Oroville, CA 95965
Reference Flyer for Event Times
The Art Room, (530) 693-5191

April 26, 2026

Black & White Gala
Oroville State Theater
1489 Myers St.
Oroville, CA 95965
Silents at the State 2:00 PM, Black & White Gala 4:30 PM

April 28, 2026

Help & Hope: Living a Healthier Life
CARD Community Center
545 Vallombrosa Ave
Chico, CA 95926
05:30 PM - 07:30 PM PST
Kindra Adcock Dantanavatanawong, 8002723900
kadcock@alz.org
Register at <https://bit.ly/HelpHope26> or call 800.272.3900

Everyone deserves a life with the healthiest brain possible, and we can all take action to help protect our brain health.

Join us to learn brain-healthy actions we should all build into our routines to benefit our brains. It's never too early—or too late—to start prioritizing brain health.

Presented by the Alzheimer's Association

Sponsored by Passages Caregiver Resource Center

In partnership with Butte County Public Health and Northern Valley Indian Health

April 29, 2026

Financial Management Series for Existing Businesses - 4 Weeks, 2 Hours Per Week Series
Butte College SBDC
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Chico, CA 95928
08:30 AM - 10:30 AM PST
Sophie Konuwa, Director, 5308959017
konuwaso@butte.edu

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April 29, 2026

Super Worker to Super Leader

The Training Place - Butte College

2480 Notre Dame Blvd

Chico, CA 95928

08:30 AM - 11:30 AM PST

The Training Place - Butte College, 530-895-9015

thetrainingplace@butte.edu

Class Held In Person

The transition from a high-performing individual contributor to an effective leader can be challenging. Many professionals struggle with shifting from doing the work themselves to inspiring, guiding, and empowering a team. This dynamic and interactive 3-hour workshop provides practical tools to help aspiring and current leaders develop essential leadership skills and confidently step into their leadership roles.

Learning Objectives:

Master the key differences between excelling as an individual contributor and thriving as a leader.

Develop essential leadership skills, including communication, delegation, and team empowerment.

Cultivate a high-performing, growth-oriented workplace culture through goal setting and effective feedback.

Why This Matters for Your Organization:

Strengthens leadership capabilities, leading to more effective team management.

Enhances workplace collaboration and employee engagement.

Increases productivity by equipping leaders with the tools to develop and support their teams.

Ready to elevate your leadership potential? Register today and take the first step toward becoming a Superleader!

ETP members contact: etp@butte.edu

April 30, 2026

- May 3, 2026

Judgement At Nuremberg

Birdcage Theatre

1740 Bird St.

Oroville, CA 95965

April 30-May 2 & May 8-9 Starts at 7:00 PM, May 3 & May 10 Starts at 2:00 PM

April 30, 2026

Value Stream Mapping - 2 Part Series

The Training Place - Butte College

2480 Notre Dame Blvd

Chico, CA 95926

08:00 AM - 05:00 PM PST

The Training Place - Butte College, 530-895-9015

thetrainingplace@butte.edu

Effective process visualization is critical for identifying inefficiencies and streamlining operations. This course provides hands-on instruction on Value Stream Mapping (VSM), helping professionals analyze workflows, eliminate waste, and drive continuous improvement within their organizations.

Learning Objectives:

Develop and Analyze Value Stream Maps: Create current and future state maps to identify improvement opportunities.

Categorize Operations and Identify Waste: Use product matrices to assess process inefficiencies and cost-saving potentials.

Link Value Stream Mapping to Improvement Initiatives: Recognize how VSM aligns with Kaizen events and lean methodologies.

Enhance Workplace Efficiency: Identify and implement process optimizations to improve workflow and productivity.

Why This Matters to You:

Increase Operational Efficiency: Streamline processes and reduce waste for improved performance.

Drive Cost Savings: Use VSM to link inefficiencies directly to financial impact.

Support Continuous Improvement: Leverage mapping techniques to implement sustainable workplace enhancements.

Ready to optimize your operations? Register for "Value Stream Mapping: Driving Efficiency and Continuous Improvement" today!

Trainer Bio: Guy Martindale is a process improvement specialist with extensive experience in Lean methodologies and Value Stream Mapping. He has worked across industries to help organizations identify inefficiencies, reduce waste, and implement strategic improvements for long-term success.

ETP members contact: etp@butte.edu

May 2, 2026

Feather Fiesta Days Kick Off Event
Oroville Convention Center Parking Lot A
Corner of Montgomery & Myers Sts.
Oroville, CA 95965

11:00 AM - 04:00 PM PST

Exchange Club of Oroville & Native Sons of the Golden West Argonaut Parlor No. 8,
ffdko2026@gmail.com

May 2, 2026

Caring for Women Walk for Life
Upper Parking lot of Oroville Dam
Royal Oaks Drive
Oroville, CA 95965

08:00 AM - 11:00 AM PST

Denise, 530-533-8388

caringforwomenevents@gmail.com

May 7, 2026
- May 10, 2026

Judgement At Nuremberg

Birdcage Theatre

1740 Bird St.

Oroville, CA 95965

April 30-May 2 & May 8-9 Starts at 7:00 PM, May 3 & May 10 Starts at 2:00 PM

May 9, 2026

Chico - Bugle RMEF Chapter Banquet

Chico Masonic Family Center

1110 W. East Ave.

Chico, CA 95926

05:00 PM - 09:30 PM PST

Julie Froman, (530) 304-3826

froman1860@att.net

We want personally invite you to an unforgettable evening, the RMEF Bugle Chapter Banquet. It's a night that brings together the best kind of people: those who love the outdoors, care about conservation and believe in our hunting heritage for a high-energy event filled with connection, prizes and purpose. Whether you're chasing elk in the high country, mule deer on the open range, or whitetail in the hardwoods you belong with us.

If you've been to one of our banquets, you know it is an incredible experience. If you haven't, I hope you'll join us this year.

Why You Should Join Us:

- *Win premium prizes—from hunting gear to exclusive firearms and outdoor equipment*
- *Connect with fellow conservationists who share your passion*
- *Support conservation efforts that ensure the future of elk and all big game thrive for years to come*

Visit events.rmef.org/shop/bugle1 or call 530-304-3826 to reserve your seat.

While RMEF's roots are in elk country, our mission goes much further. From moose and mule deer to whitetail and wild turkey, our conservation efforts enhance landscapes that sustain all big game species and our hunting heritage.

May 12, 2026

HR Essentials for CA Small Businesses: A Practical Guide to Compliance & Best Practices

Barrell Room

1566 Huntoon St.

Oroville, CA 95965

09:00 AM - 11:00 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

This workshop will guide you through the human resource fundamentals, hiring, compliance, and employee management in California. You will learn:

Why human resource matters for your small businesses (i.e., legal compliance, avoid costly penalties, employee retention, reduce turnover, hiring & performance management)

Key California Labor Laws (i.e., overtime rules, meal & rest breaks, At-Will employment)

Employee Classification - AB 5 Law (i.e., Independent Contractor vs. Employee)

Hiring Laws & Best Practices (i.e., Ban-the-Box Law, Salary history ban, job posting requirements/SB 1162, diversity & anti-discrimination)

Required New Hire Documents (i.e., IRS Tax Forms, California Tax Form, employee notice, workers' comp, sexual harassment prevention training)

Employee Benefits & Retention (i.e., Affordable benefits for small businesses, retaining talent)

Required Benefits in California (i.e., California Sick Leave & Time Off Requirements, retirement account)

Employee Management & Compliance (i.e., performance management, final paycheck rules, harassment & discrimination prevention)

Employee Terminating Process, and

HR Tools & Resources for Small Businesses

May 14, 2026

Scholastic Achievement Awards

Oroville State Theater

Corner of Myers and Robinson Streets

Oroville, CA 95965

06:00 PM - 07:30 PM PST

Raymond Sehorn, 5305205270

rcsehorn@comcast.net

The Fellows Club of Oroville will host its 60th Scholastic Achievement Awards Night at the State Theater at 6 PM on May 14, 2026. The event honors the high academic achievers at Las Plumas, Oroville, and Prospect High Schools. There is no charge for the event.

May 20, 2026

Get Found in the Age of AI: Generative Engine Optimization (GEO) for Your Business - Webinar

<https://sbdc.events/getting-found-in-age-of-ai-may2026>

12:00 PM - 01:30 PM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

Focus: Introduce the emerging concept of GEO — how to get your business seen in AI-generated search results across tools like ChatGPT, Perplexity, and Google's AI Overview and AI Mode.

Description: Search is changing fast, and your business needs to keep up. In this forward-looking webinar, you will learn how to optimize your content so AI tools like ChatGPT, Google's AI Overviews, and Perplexity can actually find, reference, and recommend your business. This is your crash course in Generative Engine Optimization (GEO) — a new strategy for getting discovered in the world of AI-powered search. Ideal for local businesses, online shops, and service providers who want to stay ahead of the curve.

May 20, 2026

Introduction to Digital/Online Marketing

Hampton Inn & Suites

520 Adobe Road

Red Bluff, CA 96080

09:00 AM - 11:00 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

This workshop will focus on discussing introductory methods of digital and online marketing. You will learn the basics about Search Engine Optimization (SEO), Search Engine Marketing (SEM), Social Media Marketing (SMM), as well as mobile, affiliate, and online ad marketing. In this class, you will be provided real-world examples of which type of marketing may best fit your marketing goals, as well as ideas for your future marketing needs. This class is perfect for individuals who are either first getting started in digital/online marketing, or those who would like a little more information on how to develop their current digital/online marketing.

June 2, 2026

New Venture Series for Start-Up Businesses - 4 Weeks Series

Butte College SBDC

2480 Notre Dame Blvd.,

Chico, CA 95928

08:30 AM - 10:30 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

This 4-part training series provides essential information to individuals thinking about starting a business and new business owners (in business one year or less). Topics include: Legal Requirements, Market Analysis, Cost Analysis, Funding Your Business, and Overview of the Business Plan - bringing it all together. You will learn the legal requirements for starting your business, how to assess your market and plan for direction, how to obtain funding, types of funding available, calculate start-up costs, and best practice for completing a business plan. You can access free individual one-on-one consulting simultaneously, or after the series.

June 3, 2026

Practical QuickBooks for New Users - 4 Weeks, 2 Hours per week Cohort Series - Chico Butte College SBDC

**2480 Notre Dame Blvd.,
Chico, CA 95928**

08:30 AM - 10:30 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

Accurate bookkeeping is critical to the success of any business. This QuickBooks Series is for entrepreneurs and business owners in the beginning stage of bookkeeping (i.e., planning, have not yet purchased their system, or have purchased but not using). The trainer will guide you through the basics of accounting from identifying the best QuickBooks version for your business, to setting up your system, managing accounts, and using financial reports to manage your day-to-day activities. You can access free individual one-on-one consulting simultaneously, or after the series. This 4-weeks, 2 hours per week series includes 4 focus areas:

Week 1: June 3rd: Accounting Basics & Getting Started with QuickBooks - Training includes: Basics of accounting, identifying the QuickBooks version that is best for your business, and setting up your company and chart of accounts in QuickBooks.

Week 2: June 10th: Setting up Items and Creating Forms - Training includes: Setting up items, using purchase orders, customizing invoices, and creating forms in QuickBooks.

Week 3: June 17th: Accounts Receivable - Training includes: Setting up online bank feeds, creating estimates and invoices, sales receipts, receiving payments, and managing accounts payable reports.

Week 4: June 24th: Accounts Payable, Banking Reconciliations, and Reports - Training includes: Accounts Payable, Bank Reconciliations, entering expenses and bills, paying bills, managing reports, Profit & Loss Statement, Balance Sheet, and more!.

June 6, 2026

5th Annual Paradise Grazing Festival

Terry Ashe Recreation Center 6626 Skyway, Paradise, CA 95969

6626 Skyway

Paradise, CA 95969

10:00 AM - 04:00 PM PST

Kiara Heacok, 530-877-0984

Ready@buttefiresafe.net

Join us for the 5th Annual Paradise Grazing Festival — a celebration of stewardship, resilience, and community in action! ???

Bring the whole family for a FREE, fun-filled day exploring how targeted grazing reduces wildfire risk, restores healthy landscapes, and protects the places we call home. Meet local ranchers and land stewards, connect with community partners, watch live demonstrations, learn about grazing cooperatives, and enjoy delicious food, live music, local vendors, goat yoga, and hands-on activities for all ages.

Together, we're shining a light on local, land-based solutions that strengthen wildfire prevention efforts and build long-term community resilience across Butte County and beyond. Come be part of the movement. Celebrate stewardship. Support local solutions. We can't wait to see you there!

June 9, 2026

New Venture Series for Start-Up Businesses - 4 Weeks Series

Butte College SBDC

2480 Notre Dame Blvd.,

Chico, CA 95928

08:30 AM - 10:30 AM PST

Sophie Konuwa, Director, 5308959017

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June 10, 2026

Practical QuickBooks for New Users - 4 Weeks, 2 Hours per week Cohort Series - Chico

Butte College SBDC

2480 Notre Dame Blvd.,

Chico, CA 95928

08:30 AM - 10:30 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

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Week 4: June 24th: Accounts Payable, Banking Reconciliations, and Reports - Training includes: Accounts Payable, Bank Reconciliations, entering expenses and bills, paying bills, managing reports, Profit & Loss Statement, Balance Sheet, and more!.

June 11, 2026

- June 14, 2026

Heathers The Musical

Birdcage Theatre

1740 Bird St.

Oroville, CA 95965

June 11-13 & June 18-20 Starts at 7:00 PM, June 14 & 21 Starts at 2:00 PM

June 11, 2026

Branding Your Business

Hampton Inn & Suites

520 Adobe Road

Red Bluff, CA 96080

09:00 AM - 11:00 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

If you are planning to grow your business, brand clarity is a must! Focusing on your customers and target audience are vital to the success of your branding. We will define the meaning of branding, discuss branding ideas and tips, the difference between branding and marketing, why branding is important to your business and customers, how to create your brand and a branding plan, and how to successfully measure the results.

June 16, 2026

New Venture Series for Start-Up Businesses - 4 Weeks Series

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08:30 AM - 10:30 AM PST

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June 17, 2026

Practical QuickBooks for New Users - 4 Weeks, 2 Hours per week Cohort Series - Chico Butte College SBDC

**2480 Notre Dame Blvd.,
Chico, CA 95928**

08:30 AM - 10:30 AM PST

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Week 3: June 17th: Accounts Receivable - Training includes: Setting up online bank feeds, creating estimates and invoices, sales receipts, receiving payments, and managing accounts payable reports.

Week 4: June 24th: Accounts Payable, Banking Reconciliations, and Reports - Training includes: Accounts Payable, Bank Reconciliations, entering expenses and bills, paying bills, managing reports, Profit & Loss Statement, Balance Sheet, and more!.

June 18, 2026
- June 21, 2026

Heathers The Musical

Birdcage Theatre

1740 Bird St.

Oroville, CA 95965

June 11-13 & June 18-20 Starts at 7:00 PM, June 14 & 21 Starts at 2:00 PM

June 23, 2026

New Venture Series for Start-Up Businesses - 4 Weeks Series

Butte College SBDC

2480 Notre Dame Blvd.,

Chico, CA 95928

08:30 AM - 10:30 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

This 4-part training series provides essential information to individuals thinking about starting a business and new business owners (in business one year or less). Topics include: Legal Requirements, Market Analysis, Cost Analysis, Funding Your Business, and Overview of the Business Plan - bringing it all together. You will learn the legal requirements for starting your business, how to assess your market and plan for direction, how to obtain funding, types of funding available, calculate start-up costs, and best practice for completing a business plan. You can access free individual one-on-one consulting simultaneously, or after the series.

June 24, 2026

Practical QuickBooks for New Users - 4 Weeks, 2 Hours per week Cohort Series - Chico Butte College SBDC

2480 Notre Dame Blvd.,

Chico, CA 95928

08:30 AM - 10:30 AM PST

Sophie Konuwa, Director, 5308959017

konuwaso@butte.edu

Accurate bookkeeping is critical to the success of any business. This QuickBooks Series is for entrepreneurs and business owners in the beginning stage of bookkeeping (i.e., planning, have not yet purchased their system, or have purchased but not using). The trainer will guide you through the basics of accounting from identifying the best QuickBooks version for your business, to setting up your system, managing accounts, and using financial reports to manage your day-to-day activities. You can access free individual one-on-one consulting simultaneously, or after the series. This 4-weeks, 2 hours per week series includes 4 focus areas:

Week 1: June 3rd: Accounting Basics & Getting Started with QuickBooks - Training includes: Basics of accounting, identifying the QuickBooks version that is best for your business, and setting up your company and chart of accounts in QuickBooks.

Week 2: June 10th: Setting up Items and Creating Forms - Training includes: Setting up items, using purchase orders, customizing invoices, and creating forms in QuickBooks.

Week 3: June 17th: Accounts Receivable - Training includes: Setting up online bank feeds, creating estimates and invoices, sales receipts, receiving payments, and managing accounts payable reports.

Week 4: June 24th: Accounts Payable, Banking Reconciliations, and Reports - Training includes: Accounts Payable, Bank Reconciliations, entering expenses and bills, paying bills, managing reports, Profit & Loss Statement, Balance Sheet, and more!.